

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

Notice of Meeting to be held on Tuesday 17th May 2022 at The Ellesmere Centre (Gredley Room) at 8pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

MJ Strand

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
12th May 2022

- 1/22/23 Election of Chairman & Signing of Declaration of Acceptance of Office form.**
- 2/22/23 Election of Vice-Chair.**
- 3/22/23 To receive & approve apologies for absence.**
- 4/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 5/22/23 Open Forum for Public Participation**
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 6/22/23 To Approve the Minutes of the Meeting held on 19th April 2022**
- 7/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**
(a)
 - Removal of soil in cemetery.
 - Repair of MUGA fencing.
 - Playground signage.
 - PC Facebook page.
 - Jubilee Flag.
 - Q4 VAT claim 2021-22.
- 8/22/23 The Ellesmere Centre**
(a) Ellesmere Centre Report.
(b) To consider request for regular use of the playing field for football training.
- 9/22/23 District & County Councillors' Reports**
- 10/22/23 Finance - to approve accounts for payment:**
(a)

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – May 22	SO	£335.18	
(2)	Clerk's expenses	BACs	£71.32	
(3)	Opus Energy (street lighting)	DD	£41.90	£39.91
(4)	The Ellesmere Centre – room hire (Apr)	BACs	£25.00	
(5)	The Ellesmere Centre – printing/Jubilee	BACs	£86.80	
(6)	RH Landscapes	BACs	£288.00	£240.00
(7)	Banner Box – Jubilee Flag	BACs	£74.48	£62.07
(8)	Play Safety – annual play area inspection	BACs	£184.80	£154.00
(9)	Petty cash top up	Cash	£37.81	
(10)	Canalbs – internal audit	BACs	£178.12	
	Total payments for the month:		£1,323.41	

(b) To note monies received: -
 - ECDC re: precept 1 of 2 - £9,250.00.

- (c) To consider Independent Internal Auditor Report.
- (d) To approve and sign the Annual Governance Statement 2021/22.
- (e) To approve and sign the Accounting Statements 2021/22.

11/22/23 Administration

- (a) To carry out inspection of all PC-owned assets

12/22/23 Planning

- (a) To receive planning application decisions and tree works: -
 - 22/00198/FUL The Weighing Room, July Race Course, Cambridge Road – proposed refurbishment of existing stand 1, weighing room and replacement of champagne bar. **Approved.**
 - 22/00350/TCON 22 High Street – To comply with Condition 4 (Tree Topping, Lopping and Felling) of Decision Notice 91/00442/FUL. **Approved.**
- (b) To consider planning applications received:
 - Notice of Appeal – Stetchworth Park Stud, Church Lane: detached stud manager's dwelling and associated double garage.
- (c) East Cambridgeshire Local Plan – Single Issue Review: housing requirement.

13/22/23 Community Matters/General Maintenance

- (a) To consider annual play area inspections and take any necessary action.
- (b) Handyman – update.
- (c) Poppy Appeal 2022.
- (d) CCC Transport Strategy consultation – 9th May to 19th June 2022.
- (e) Local Highways Initiative – application results.
- (f) Correspondence from resident re: Public Rights of Way 19 & 21 and stile.
- (g) To consider supporting CCC's No Mow May campaign.
- (h) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

14/22/23 Date of Next Meeting & Matters for Future Consideration